

## **BOOKING FORM FOR ANCONA AIRPORT VISIT** **Project: Autism - moving through the airport**

### **Passenger for whom the visit is requested**

Name \_\_\_\_\_ Surname \_\_\_\_\_

Date of birth \_\_\_\_\_

### **Accompanying person n.1**

Name \_\_\_\_\_ Surname \_\_\_\_\_

Email \_\_\_\_\_

Telephone \_\_\_\_\_

### **Accompanying person n.2**

Name \_\_\_\_\_ Surname \_\_\_\_\_

Email \_\_\_\_\_

Telephone \_\_\_\_\_

### **Departure flight**

Flight nbr. \_\_\_\_\_ Flight date \_\_\_\_\_

Destination \_\_\_\_\_

### **Particular requirements:**

#### **N.B.:**

- The visits are organised **from Monday to Friday** at times to be defined according to airport operations, within the time band of **09:00 to 17:00**
- A photocopy of the front and back of the identity document of those taking part in the familiarisation visit and of those who sign this form (if different from the those taking part in the visit) must be attached to the form
- Once correctly filled in and signed, this form must be scanned or photographed in format .pdf, and sent with a copy of the above documentation by e-mail to: **servizioprm@ancona-airport.com** at least **seven days** prior to the departure date, indicating in the subject: **Progetto autismo**
- You will be contacted by our staff to arrange the date and the time of the visit

Date \_\_\_\_\_

Signature \_\_\_\_\_

of the Passenger of legal age (where possible) or of the parent(s) or legal guardian(s)

In relation to the personal data indicated in this form, I declare that I have read and understood the privacy policy provided by Ancona International Airport S.p.A. and given below, on the processing of such data, and I consent to the processing of such data, including health data also with regard to minors, for the purpose of assistance in the visit.

Date \_\_\_\_\_

Signature \_\_\_\_\_

of the Passenger of legal age (where possible) or of the parent(s) or legal guardian(s)

**PRIVACY NOTICE ON THE PROCESSING OF PERSONAL DATA FOR ACTIVITIES LINKED TO THE PROJECT  
"AUTISM - MOVING THROUGH THE AIRPORT" - UE Reg. 2016/679**

**Data Controller**

Ancona International Airport S.p.A. – P.le Sordoni snc – Aeroporto "Raffaello Sanzio" – 60015 Falconara M.ma (An) – VAT number 00390120426 - [anconainternationalairport@legalmail.it](mailto:anconainternationalairport@legalmail.it)

**Data Protection Officer (DPO)**

Avv. Andrea Giaccaglia - e-mail: [dpo@ancona-airport.com](mailto:dpo@ancona-airport.com)

**Type of data processed, Purposes and legal basis for the Processing**

The following personal data are collected and processed: (1) common personal data (personal data, contact data); (2) particular data (data relating to health) regarding the autistic person; (3) data relating to the flight (where communicated).

The data subjects are: autistic minors or adults as well as their family members/accompanying persons. The above data are processed for the following purposes: A) carrying out the "Autism, moving through the Airport" project ('airport visit') and managing the passenger service as requested; (B) issuing a daily pass for access to the airport areas for the visit.

The legal basis for the data processing is therefore: the consent of the person concerned (or consent of the person with parental authority or acting on their behalf) for the purposes referred to in letter A); legal obligations for the purposes referred to in letter B).

**Data Transfer**

Pursuant to art. 13, co. 2, lett. e) of the GDPR, we inform you that the provision of the data previously stated for the aforementioned purpose is mandatory, therefore any refusal to provide it will make it impossible to proceed with the issuing of the airport badge.

**Communication of data to third parties - Data recipients**

The Company may communicate the data processed for the above purposes to: (1) internal subjects within the company responsible for pursuing the purposes indicated above, who have been expressly authorised to process data and who have received adequate operating instructions; (2) company responsible for airport security (3) Public authorities and public bodies (e.g. ENAC (Italian Civil Aviation Authority), Border Police, etc.); ; (4) Companies that perform the management and/or maintenance service of the Ancona International Airport spa website, Companies that offer support in the provision of the airport badge request service.

**Place of data treatment**

The data is currently processed and stored at the registered office in P.le Sordoni snc – Aeroporto "Raffaello Sanzio" – 60015 Falconara M.ma (An).

**Data transfer to third countries**

The Data Controller will not transfer the processed data to Third Countries. However, in the event of any data transfer to Third Countries, such transfer will comply with legislation on the data transfer to Third Countries that is current at the time.

**Methods of processing, period and criteria for data retention**

The data will be processed in paper and digital format for the period necessary for carrying out the above purposes and for the subsequent 12 months. After this period, the data are stored in anonymous form for statistical purposes without any time limit.

**Data Subject's Rights, Consent Withdrawal, and Complaints to the Supervisory Authority**

By contacting the Data Controller or the Data Protection Officer (DPO) at the addresses indicated above, interested parties may request consultation, modification, cancellation and oblivion, limitation and oppose their processing for legitimate reasons pursuant to articles 15, 16, 17 18, 20, 21 and 22 of the EU GDPR 2016/679 within the limits of art. 23 of the same Regulation which can be consulted at the address: <https://www.garanteprivacy.it/il-testo-del-regolamento>.

Data subjects have the right to lodge a complaint with the competent supervisory authority in the Member State in which they habitually reside or work or in the State in which the alleged breach took place.